




## Quick Guide To

**GLASSNET**   
One Hundred

You're just **3 simple steps**  
from an online valuation

-  **1** Login
-  **2** Search
-  **3** Vehicle Valuation

**GLASSGUIDE**  
·CO·UK



# Step 1: Login

1



Start by visiting  
[www.GlassGuide.co.uk](http://www.GlassGuide.co.uk)

2

A login form with a light blue background and a dark blue border. It contains the following elements: a 'Username' label above a text input field; a 'Password' label above another text input field; a dark blue 'Login' button; a 'Remember me' checkbox; and a 'Forgotten Password' link. A black oval highlights the 'Forgotten Password' link, with a line extending downwards to a lightbulb icon.

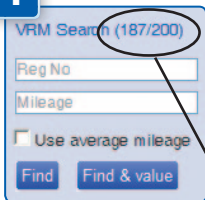
Enter your username and password (passwords are case sensitive) and click **'Login'**.



Save [www.GlassGuide.co.uk](http://www.GlassGuide.co.uk) to your web page 'favorites' for quicker access. If you have forgotten your password click **'Forgotten Password'**, enter your username and your login details will be emailed to you.

## Step 2: Search

1



VRM Search (187/200)

Reg No

Mileage

Use average mileage

Find Find & value

Enter the Vehicle Registration Mark in the 'VRM Search' box.

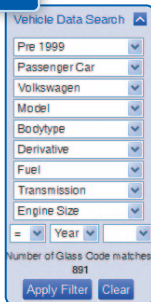
Enter the vehicle mileage or tick the 'Use average mileage box'.

Click '**Find & Value**'.



Keep track of how many VRM searches you have left on your account by checking the counter above the search box. GlassNet 100 gives you 200 VRM searches.

2



Vehicle Data Search

Pre 1999

Passenger Car

Volkswagen

Model

Bodytype

Derivative

Fuel

Transmission

Engine Size

Year Year

Number of Glass Code matches  
891

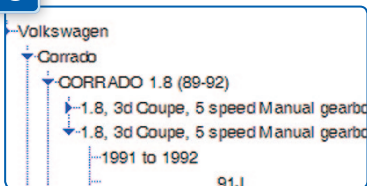
Apply Filter Clear

### No Vehicle Registration Mark available?

Use the 'Vehicle Data Search' box and narrow down your search using the dropdown options.

Click '**Apply Filter**'.

3



Volkswagen

Corrado

CORRADO 1.8 (89-92)

-1.8, 3d Coupe, 5 speed Manual gearbox

-1.8, 3d Coupe, 5 speed Manual gearbox

1991 to 1992

91J

Your filter results will display in the search tree. Select the correct car from the available results.

## Step 3: Vehicle Valuation

A vehicle profile will pop up detailing the general specification, average mileage and Guide new price.

**1**

2007, 56 Plate, Volkswagen, Passat, 3.2 FSI V8  
4Motion SEL Saloon 4d DSG  
Automated manual gearbox, 6 speed, Saloon, Petrol, 4 wheel drive permanent, 3180cc. Glass Code: 7K9B, Introduced June 2006

£25,797.00 Guide new price  
40,000 Avg. Mileage

STOCK VEHICLE ENQUIRY VEHICLE INCORRECT VEHICLE

**2**

Manufacturer Options

Adjustments

Enter any manual adjustments here to adjust the valuation due to previous damage, vehicle condition, exceeding MOT or for any special usage.

Colour	£	<input type="text"/>	Type	£	<input type="text"/>
Damage**	£	<input type="text"/>	Special usage	£	<input type="text"/>
MOT due	£	<input type="text"/>	Other adjustments	£	<input type="text"/>
Vehicle condition	£	<input type="text"/>	Other adjustments	£	<input type="text"/>

\* Can only be a negative adjustment

Return to search page if you select the wrong vehicle or enter an incorrect VRM.

Protect and increase your margins by further adjusting your Dealer and Manufacturer Option adjustments.

**3**

	Trade	Retail
Basic Value	£ 2,775.00	£ 4,125.00
Market Adjustment	£ 0.00	£ 0.00
Extra Options	£ 0.00	£ 0.00
Dealer Adjustments	£ 0.00	£ 0.00
Adjustments Subtotal	£ 0.00	£ 0.00
Adjusted Value Total	£ 2,775.00	£ 4,125.00
This month Basic Value	£ 2,775.00	
Last month Basic Value	£ 2,775.00	
Difference	£ 0.00	

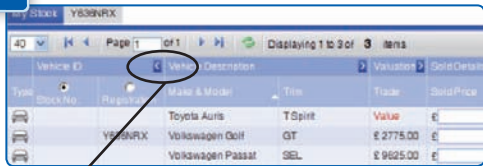
Click '**Update Valuation**' to recalculate after entering any adjustments.

'Stock Vehicle' searches will be saved in 'My Stock'. Previous 'Enquiry Vehicle' searches can be accessed using the 'Filter' (see page 6).

# Other handy tips....

'My Stock' allows you to monitor and make future adjustments to saved vehicles in your stock.


1

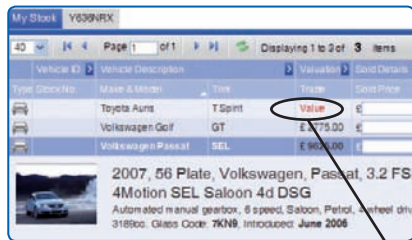


Vehicle ID	Vehicle Description	Valuation	Sold Details		
Type	Registration	Make & Model	Year	Sold Price	
Stock No					
	Y639NRX	Toyota Auris	T Spirit	Value	€
		Volkswagen Golf	GT	£ 2775.00	€
		Volkswagen Passat	SEL	£ 9625.00	€


Sort the vehicles by columns, e.g. Make & Model, Stock No., Registration and Valuation by clicking on the column header.



Click  to expand the columns and select the column you would like to view as your default. You can also click '**Customer View**' to display a page suitable to a customer. To customise what displays in your Customer View go to '**My Account**' – 'Preferences and Settings'.



Vehicle ID	Vehicle Description	Valuation	Sold Details	
Type	Make & Model	Year	Year	Sold Price
Stock No				
	Toyota Auris	T Spirit	Value	€
	Volkswagen Golf	GT	£ 2775.00	€
	Volkswagen Passat	SEL	£ 9625.00	€

 2007, 56 Plate, Volkswagen, Passat, 3.2 FS 4Motion SEL Saloon 4d DSG  
Automated manual gearbox, 6 speed, Saloon, Petrol, 1st/2nd drive  
3185cc. Glass Code: 7KN9, Introduced: June 2006

Click a vehicle and expand a vehicle summary. From here you can link through to the vehicle's full profile by clicking '**Full Vehicle Details**'.

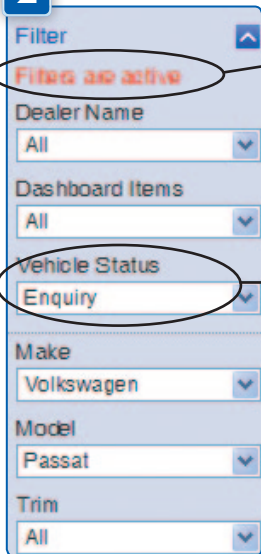
Click the data in the row to take shortcuts to the vehicle's profile and quickly action outstanding valuations.




## Other handy tips....


Your current stock is stored in 'My Stock'. Vehicles with other statuses can be found using the 'Filter'. Click  to expand the filter.


2





Filter 


**Filter are active**


Dealer Name  
All 

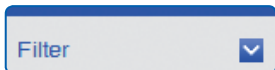
Dashboard Items  
All 


Vehicle Status  
Enquiry 

Make  
Volkswagen 

Model  
Passat 

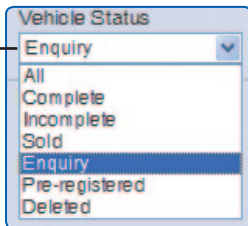
Trim  
All 




Filter 



Click '**Clear**' to get back to your normal My Stock list. If not, the previously selected filter will remain active.



Vehicle Status

Enquiry 

All

Complete

Incomplete

Sold

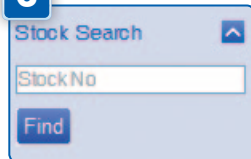
Enquiry


Pre-registered

Deleted

Select your search options from the various dropdown boxes. Click '**Filter**'.

3



Stock Search 

StockNo

**Find**

You can do a quick 'Stock Search' by entering your internally assigned stock number into the search field and clicking '**Find**'.

## Other handy tips....

---

The '**Dealer Dashboard**' displays a snapshot of your stock count and helps you to keep up-to-date with all outstanding tasks. Click the icon to refilter your stock list by the affected vehicles.

**4** To do **1** VALUATIONS

Stock Summary **3** VEHICLES **7** MOST RECENT **0** MESSAGES



Hover your cursor over the icon to find out what you need to do if you are unsure.

**5** My Account Reports

To do **1** VALUATIONS

Dealer Profile Usage Preferences

(1)

Valuations

100	84
BOUGHT	REMAIN

Track how many valuations you have left. Click '**My Account**'. Click '**Usage**'. The number of remaining valuations you have will be displayed.

## Need more than 100 valuations?....

Upgrade for  
just over £1  
per day \*

## UNLIMITED VALUATIONS with GlassNet Unlimited

No need to budget your valuations.

Increase your chances of closing a sale by creating a customisable client-facing valuation report - increasing the credibility of any sale.

Centralise your Experian AutoChecks and certificates into each vehicle record.

Amend your vehicle valuation for light damage using Glass's repair times and your own hourly rate, ensuring you don't lose profit margins on part exchanges.

Access historical valuations up to 12 months ago.

**Interested?**

**Call: 01932 823 824**

**Visit: [www.glassguide.co.uk/dealer](http://www.glassguide.co.uk/dealer)**



***Coming Soon!***  
***GlassNet On the Go***

\*Actual price £1.16. Price excludes VAT. Terms and Conditions apply.